

Villa Heights Elementary

Meeting Minutes

Meeting Date: 11/17/2021 - 3:30pm

Title: November SIT Meeting

Location:

I. Attendance

Team Members:

Julie Craighead 8/23/21, Meghann Batchelor 4/27/2021, LaShauna Butler 8/26/2020, Gregory Glover 8/23/21, Sydney Mboob/Process Manager 1/15/20, Javonne Williams 8/22/2018

Guests: Bett Woodrow

II. Celebrate recent successes

Shoutouts

Bachelor commented on how much she loves Villa Heights and how thankful she is for her child's teacher

III. Review and respond to coaching comments

No coaching comments for SIP for November

IV. Approval of last meeting's minutes

Reviewed and approved meeting notes for October Motioned by Williams, seconded by Bachelor

V. Old Business

No Title IX updates for November

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

The school regularly communicates with parents/guardians about its expectations of them and E1.06 the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)

Objectives Planned For

The school will regularly communicate with parents/guardians about its expectations of them E1.06 and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)

Monitor (updates made)

SIP indicator monitoring- E1.06 (Mboob)

Action Step 1- Parent Survey Q1

February 2022 is the date for implementation of quarterly survey- on track

Review Q1 parent survey data

*Mboob pulled up spreadsheet and discussed each question sharing the percentage of responses at strongly agree, agree, neutral, don't know, disagree, strongly disagree

59 parent respondents

Butler and Bachelor commented on the positive results, the standards are upheld

Williams- focus on how to differentiate instruction as an area of growth

Focus Questions

***These are the only questions not in the 90+ percentile for strongly agree or agree.

#7 I believe my child is challenged by the school academic curriculum.

#8 I receive information on what I can do at home to help my child improve or advance his/her learning.

#9 I receive regular updates from the teacher on my child's progress.

#10 My child receives the academic support needed to meet his/her individual needs

#11 If I have a question, concern or comment about my child the teacher, administrator or guidance counselor gets back to me right away. (within 24 hours)

VII. Other Business

Action Taken:

Instructional Update (Williams)

Literacy- moving into module 2 for quarter 2 for literacy using the EL curriculum

Math- moving into harder concepts and reviewing Q1 data

1st- YET University to prepare for COGAT testing

Student Support Update (Butler)

SST- looking to create an outreach committee, looking for weekly parent volunteers to help with donations, stuffing envelopes, etc. Butler is sending out a survey on DOJO to get volunteers

Counseling- continuing weekly incentives (chick fil a passes, uniform passes, viking of the month, etc.)

Character trait of the month- honesty

Digging into SEL data to create data driven support groups

Looking to create Career Day committee- parent volunteers needed, it will possibly be remote

Special Area (Woodrow)

PE- Mr. Cohen is starting with some team building activities

Art- Ms. Baker is departing, but leaving some great plans to help get the new teacher started

Music- Winter musical practice and drum circle

Media/Technology- working on STEM centers

Assistants (Williams)

IAs are pulling math intervention groups

K has a fulltime IA and all other grade levels have an IA half day

Parent (Bachelor)

Thankful for Villa Heights :) thankful for all we are doing, mentioned soccer game, bullying prevention, book fair- thankful for all the hard work, especially after COVID

VIII. Next Meeting

Date:

Time:

Title:

Location:

IX. Adjourn

4:25pm