

Villa Heights Elementary

Meeting Minutes

Meeting Date: 12/16/2020 - 3:30pm

Title: December SIT Meeting

Location: <http://bit.ly/vhslt> password: Vikings

I. Attendance

Team Members:

Joyce Fullington 8/22/18, Javonne Williams 8/22/18, LaShauna Butler 8/26/2020, Heather Lutz 8/26/2020, Sydney Mboob/Process Manager 1/15/20, Bryan McGrath 8/26/2020

Guests:

II. Celebrate recent successes

-New staff members (EC teacher and BMT) started last week. They have jumped into their new roles and are learning the schedule, beginning to build relationships, and making next step plans. We are excited for what they will continue to do this school year.

-The SST has participated in data dives with administrative team and instructional coach. They have started developing plans of support for specific students.

K-2 benchmark assessments are being completed and are almost finished. They are indicating growth for our students.

-Fun Day (celebration of students with all work turned in) was a success Shout-Outs

* Instructional assistants continue to perform at a high level. Everything is done with quality and excellence (and with a smile).

*Recognition of the entire team for working with sincerity and flexibility

III. Review and respond to coaching comments

School Improvement Team reviewed and responded to the coaching comment. The comment was a reminder from the learning community to review and add updates to indicators by January 15th.

IV. Approval of last meeting's minutes

November meeting minutes were reviewed and approved after motion was made.

V. Old Business

School Area Updates K-5

-Starting MTSS in grades 3, 4, 5. It has already started in K-2. The academic MTSS team met to review data points and progress monitoring for K-2 students. During extended planning sessions, professional development on MTSS was continued.

-Prior to winter break, students will complete diagnostic assessments

-Data so far is indicating that the number of students that are receiving interventions this year is not as high as in the past, so we are trending in the right direction.

-Specific students and habits were discussed with Ms. Butler and Ms. Burgess Student Support Team

-SST members are engaging in conversations related to effectiveness and collaboration at all school levels in order to meet students' basic needs.

Special Area-The return to remote learning has been smooth

-PE is noting improved participation. Entire team has notice the development of strong relationships with the students. Being with them for a time in-person contributed to this development of relationships.

Instructional Assistants

-They have been helping with K-2 benchmark testing and have also noticed student growth.

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

A4.06 Notes that have been added to each action were shared with the team

E1.06 Team listed notes for each action of this indicator

VII. Other Business

Action Taken:

Title IX

The team read various scenarios related to potential and/or actual Title IX situations. Each scenario was discussed by the team and they had to consider what the appropriate next steps for them as a district employee would be.

School Updates

-Information on district return to remote decisions included reminders of key dates for students

and staff return to in-person learning.

-Friday, 12/18 at 2:00 pm VH will be having story time. Each staff member is recording themselves reading a part of a winter story. PTA reached out Sunday evening to let the school know they had provided snowflakes to be decorated and treats for a student activity. Due to the decision to return to remote, parents have been invited to a contactless pick-up to get a snowflake for students to decorate on Friday.

VIII. Next Meeting

Date:

Time:

Title:

Location:

IX. Adjourn

4:26pm
