

Date turned in: \_\_\_\_\_  
Date filed: \_\_\_\_\_



**EDUCATIONAL OPPORTUNITY  
COLLEGE VISIT  
REQUEST FORM**

*The student is responsible for requesting make-up work from all teachers prior to the absence. If absences exceed 10 in any class, recovery may be required regardless if they are excused or unexcused.*

STUDENT NAME \_\_\_\_\_

ID# \_\_\_\_\_ GRADE \_\_\_\_\_

DATE OF REQUESTED ABSENCES \_\_\_\_\_

PARENT SIGNATURE \_\_\_\_\_

**EDUCATIONAL OPPORTUNITY**

*This section must be completed by the student's parent/guardian and filed with the principal at least five (5) days prior to the day of absence in order to be considered. \*\*Benefit for Student: Please attach a detailed outline of the itinerary - a list of activities and how they will relate specifically to current course work – and/or other supplementary documentation.*

REASON FOR REQUEST

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COLLEGE VISIT**

*This section must be validated by a college admissions advisor or representative before submitting it for approval. Please have fill out this paper or attach a letter saying you were there visiting the campus.*

NAME OF COLLEGE/UNIVERSITY \_\_\_\_\_

COLLEGE/UNIVSERITY REPRESENTATIVE

OFFICIAL SEAL/STAMP

NAME \_\_\_\_\_  
TITLE \_\_\_\_\_  
PHONE \_\_\_\_\_  
DATE \_\_\_\_\_

FOR OFFICE USE ONLY

APPROVED \_\_\_\_\_  
UNAPPROVED \_\_\_\_\_

PRINCIPAL SIGNATURE \_\_\_\_\_  
ABSENCES TO DATE ( \_\_\_\_\_ Excused \_\_\_\_\_ Unexcused \_\_\_\_\_ Authorized)