



# FALCON LEADERS

Hello Prospective Falcon Leader Parents and Students,

Falcon Leaders is a volunteer program between Quail Hollow Middle School and Smithfield Elementary. Members are selected for their courtesy, dependability, interest in their job, attitude toward others, and scholastic standing. This duty requires a short amount of time each day assigned. Falcon Leaders will be able to identify areas of interest ranging from tutoring, managerial assistance, media center assistance, classroom help, and student mentoring. If Falcon Leaders do not follow the expectations below, they will not be able to continue as a Falcon Leader.

## **The primary focuses of the Falcon Leaders are:**

- To help teachers and students in any way needed
- To be a positive role model for other students
- To foster qualities of leadership and good citizenship

## **The expectations are:**

- Be respectful of others and yourself
- Be fair
- Be prompt- Arrive between 7:15 and 7:30
- If you are unable to make it on an assigned day, please email the teacher and/or staff member you are assigned to work with.

## **The arrival and departure procedures are as follows:**

- Arrive between 7:15-7:30
- Sign-In in the front office and put on Falcon Leader nametag
- Report to your assignment
- At 8:50, sign-out in the office, leave your nametag and walk as a **group** to Quail Hollow Middle School.

With your endorsement, your child will shoulder responsibilities that will strengthen character and provide an opportunity to help fellow students develop a better understanding of effective leadership and citizenship. Please print out the form on the next page and send the completed form to me no later than Friday, September 20<sup>th</sup>. You can drop them by the front office of Smithfield Elementary at your convenience.

As soon as I have a position for your child, I will contact you with the start date and assignment.

If you have any questions, feel free to contact Jill Trotter at 980-343-6550 or [jillian.mitchell@cms.k12.nc.us](mailto:jillian.mitchell@cms.k12.nc.us).



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Please fill out the form below and return to Smithfield Elementary  
by Friday, September 20<sup>th</sup>.

QHMS Student's Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Contact Information: (Phone) \_\_\_\_\_

(Email) \_\_\_\_\_

Days the Future Falcon Leader is Available: \_\_\_\_\_

Areas of Interest (check all that apply):

- Classroom Assistant
- Student Tutoring
- Office Helper
- Media Center Helper
- Student Mentor/Big Buddy