



SIT Meeting
Wednesday, February 24, 2021
3:30 pm - 4:30 pm

- I. Welcome and Meeting Norms (3 mins)
 1. Be on Time.
 2. Be respectful, and open to others opinions; be able to present ideas in a professional manner.
 3. Come solution-oriented.
 4. Team Leads and Representatives are responsible for relay/share meeting minutes and important information.
 5. Stay focused and stick to the agenda.

- II. Agenda items
 - a. Attendance Reminders- Feaster
 - b. Testing - Hosse
 - c. Extended Day Tutoring- Jones
 - d. Impact Partners- Feaster

- III. Celebrate recent successes - staff/parents shoutout (3 min)

- IV. Review and respond to SIT Coaches Comments
 - a. Glisan (1 min)

- V. Approval of last meeting's minutes

- VI. Old business

- VII. Indicators to Assess-Create-Monitor
 - a. Attendance Reminders-Feaster

- b. Testing - Hosse
- c. Extended Day Tutoring- Jones
- d. Impact Partners- Feaster

VIII. Other Business

- a. Read Across America Day & Reading Buddies- Hillman and Artis
- b. Upcoming Projects- Clark
 - PreK, 5th, and 8th grade graduation planning committees needed
- c. [OutTeach](#)- Dey
- d. Movement of Scholars in FRA- Clark
- e. Improvement Opportunities Across the School- Clark (form)

IX. Next Meeting

- a. Date: 3/24/21
- b. Time: 3:30
- c. Location: via Zoom

X. Adjourned time

***Complete this [form](#) for attendance.**

Notes:

Meeting began: 3:31pm

- I. Welcome - Feaster
 - Review of meeting norms and list of agenda items.
- II. Agenda Items - Clark -- Welcome and greeting
- III. Celebrations -
 - 2 opportunities to present RWSA -School Leadership Counsel and our 8th grader, Gavin Proctor presented and represented our school for a funding event launching in March!
 - Ms. Jones and Mrs. Brown presented the Teacher Leader Pathways to the District today.
 - Discussed how we have grown as a school.
 - Glisan? -- Will we see Gavin's recording? Clark --yes!
 - Ms. Jones - Abigail Aldis, she has all scholars responding and participating in Extended day, she has reached out to all parents and almost all scholars are participating!
 - Feaster - Impact Partners, completed the attendance Blitz 2/15 and had a full team and we broke into teams and went to knock on doors.

- Parents and students were surprised, this helped with our efforts of attendance and engagement. We already see improvements.
- Students that we have not seen all day are starting to show up and we are so thankful for you all and the work that we are doing!
- Dey, 2 scholars received scholarships for STEM camp this year and we are SO happy for those scholars.
- Clark - thank you for the work you do behind the scenes to make those things happen
- **IV. Review and Respond to SIT Coaches Comments - Feaster**
 - Glisan - comments this time were to make sure that we included bi-monthly meeting opposed to 1. We are waiting to hear back from whether or not we are supposed to share those minutes if we use MTSS as our 2nd meeting.
 - Clark - are you responding to the coaching comments?
 - Glisan - yes, this time I responded and I
- **V. Approval of last meeting's minutes - Feaster?**
 - No questions, no rejections.
- **VI. Old business - Fester**
 - Glisan - A day and B day are increasing in-person learning.
 - Feaster - Attendance changes, used to be 10:30am
 - Now, we need attendance to be taken at 9:30am
 - Elementary, capture students who came in after 9:30am to update by 3pm
 - MS, check and update by 12:30pm
 - Parents, some parents are sending them in on the website and some are paper. Please be sure to check backpacks so we can get attendance updated.
 - Van Horn - If a teacher is absent, you have until the next day to turn it in?
 - Hosse- Host teacher should sent ot Hilcia the attendance by 9:30am
 - Feaster- HR Teachers have 3 days to update their attendance. If it is outside of the 3 day window, you have to email Hilcia. Questions?
 - Clark - MS- if a MS scholar comes to HR and does not go to the rest of the classes they are absent. If they don't attend HR and do attend ELA/Math that is 51%, so they are present for the day. It is cumbersome, but Renzi has created a Grade Level spreadsheet.
 - Renzi - it is on the VTOC every week, I also have a year long tracker for this as well.
 - Clark- this needs to be correct because the District and the Community are looking at attendance and D's/F's.
 - Clark- for RWSA, if a scholar is supposed to be in-person and is participating online for that day, they need to be marked as 1R. This is for a safety concern. We want to know if their scholar is learning.
 - Clark- met and spoken with over 200 parents and we are not making them commit to June in the event that things change. Thank you all for that, I struggled with this

decision, but I feel like it is for the students. We have a few of those, but not too many. We just want to make sure we are able to follow guidelines.

- VanHorn- Can you clarify 3rd Grade?
 - Clark- Just for BOG testing students.
 - Betts- How do we mark scholars who only come for SEL?
 - Clark- Is that an issue for one student or the grade level?
 - Betts- Attendance drops drastically after 12pm.
 - Clark- Maybe Diana and I need to meet with K-1
 - Clark- It is an elementary issue?
 - Hosse- Maybe we need to start with Math and not ELA to switch it up!
 - Hosse- BOG for 3rd, and any students who are taking ELL or Access tests, they must be in the building to test. If they are not here, it counts against us. We cannot give this assessment unless they are in person.
 - Clark- We can also have conversations with those parents as well
 - Hosse- If the students do not come, we can start having phone calls and we have to be specific about time and days that they are testing. We will make it work
- **VII. Indicators to Assess-Create-Monitor - Hosse and Morgan**
 - Hosse- Shoutout to 3rd Grade, LONGEST BOG testing ever!
 - Hosse- Lattimore did an excellent job yesterday and they will be finishing that soon
 - Hosse- We are in the window of Access testing, Deon and Deborah are finishing up the schedule - that window will end on April 16th. There will be a schedule. We will also need proctors and we will ask for those.
 - Hosse- UPDATE: NOT FRA SCHOLARS ARE TESTING.
 - EOGs are still on as of right now, we have no indication of anything otherwise
 - Extended Day Tutoring - Jones
 - This will begin next week for ELA, Math, and Science
 - We know this will be impactful and beneficial for these scholars.
 - Tomorrow, there will be a Blitz, and this will last 9-10 weeks and we are excited to begin this. Permission slips are coming in and we are getting ready!
 - Clark- Thank you and your team for this, we are happy to have that and see that Success! Thank you to teachers who have stepped up for this!
 - Impact Partners - Feaster
 - 35 partners, this is our 2nd week and our relationships are being built
 - Ward and I are knocking on doors and everyone is doing a great job with this!
 - It will not happen overnight, but it is successful
 - **VIII. Other Business -**
 - Read Across America - Hillman-Brown
 - We would love to have spirit week and do some reading!
 - It became a big collaborative effort and we are hoping that this will become a fun way for older scholars to connect to younger scholars and be more involved in their learning.

- Clark- March 2-6th, What are teachers doing?
 - HB- Posting to ClassDojo - bank of read alouds for easy access
 - Clark- great bank of reading materials!
 - STEAM Dreams - Dey April 22nd EARTH DAY!!
 - Student will be getting some kind of advertisement
 - There will be small 20 minute, hands on and virtual event
 - We do need leaders for the teams
 - Involves the parents, they will receive supplies for both themselves and their scholar so that they can participate and help them as well!
 - OutTeach, literally teaching outside! (video shown)
 - Dey- this gives you an idea of what OutTeach is: SEL, 21st Century skills, Health and Wellness, Creek behind the school, could also have an art garden “magic trash”
 - 3 Years, 6 teachers trained per year
 - Clark- Rowley asked, does it have data that shows impact on students scores?
 - Dey- It meets the needs of our school, we become the molders of this program to make it what it is?
 - Rowley - Is this on the forefront or is this just a thought?
 - Clark- \$10k commitment for the first 3 years.
 - Hosse- It looks like we definitely have interest in this program, we want to make sure if we invest this we have support.
 - Rowley- If there are opportunities to advocate for this funding can you please let us know Clark? Clark- Absolutely!
 - Clark - SIT Goals: Math and Literacy, SEL, STEAM
 - Extended Day tutoring -Math and LIT
 - Attendance -SEL
 - OutTeach -STEAM
 - Clark- we aren't sure how to give feedback, so if you have an idea please let us know so we can take next steps. We want an easy place to drop feedback and grow. How do you all feel about that form?
 - Rowley- Is this for initiatives or Problem/Solution?
 - Clark- All problems related to school, modern day feedback box; Rowley- thank you!
 - Clark- reviews the form, can we rephrase and call this the target area?
 - What is your solution? What can we do to meet the expectations, would you like to lead this? Would you add a notes Kelli, for extended thoughts/open notes section.
 - Clark- We are going to use this? Use your reactions to show me a thumbs up to make sure this is a workable document.
- Attendance - FRA: when a scholar is moved, we have to close their grade book and add them to another gradebook. I am asking parents to hold on that so that we have continuity in the building!

- Feaster- PreK, 5th, and 8th Graduations - we need a graduation committee volunteers?
 - Dunn- All of 8th grade would like to be a part of this!
 - Jones- All teachers who are part of those grade levels should participate, MCLs want to help out, and all of 8th grade will be working on that.
 - Blackwell- I will send out a meeting invite for all people who want to be involved.
 - Clark- We would love to see people in the community invited to the first graduation as well, especially those who helped us since the school opened.
 - Clark- thank you for this!
 - Feaster- Armstrong is back!!! Welcome back, we missed you - she tried to sneak in and we just wanted to welcome you back!
 - Armstrong- You didn't have to do all of that!
 - Clark- please do not forget to share this information with your teams as well.
 - Hosse- How do we get the minutes so that people can review those and see what they need to help with explaining things.
 - Glisan- Allie will send them to me and I will forward them so that they can be shared with the teams.
 - Hosse- Thank you! Awesome.

Feaster- That's all we have today, don't forget to do your attendance!

- **IX.** Next Meeting -
 - Date: 3/24/21
 - Time: 3:30PM
 - Location: Zoom
- **X.** Meeting Adjourned: 4:26pm