

Revised 8/13/2020

## NORTHWEST SCHOOL OF THE ARTS

### *MIDDLE AND HIGH SCHOOL GRADING POLICY*

*The purpose of this policy is to provide direction for all teachers in grading student progress.*

- All activities that occur during an evaluation period must be considered for evaluation.
- Assessed activities may include homework, class work, class participation, performances, projects, reports, quizzes, and tests.
- Students must be assessed by comprehensive exam at the midterm (semester), and at the end of each course in both the middle and high school. Middle School midterm exams will be recorded in the grade book as a formal assessment. The end-of-year or final exam may be a teacher made exam, North Carolina exam, EOG exam (End-of-Grade), or End-of-Course exam (EOC).
- Teachers will grade assessed activities using the following percentages:

High School - 70% formal assessments (tests, projects, performances, portfolio)  
30% informal assessments (homework, class work, quiz)

Middle School – 65% formal assessments (tests, projects, reports)  
35% informal assessments (homework, quiz, class work, notebook checks)

*Note: Formal and informal activities are not limited to this list.*

- A minimum of four (4) common formal assessments for 4X4 classes and two (2) for A/B classes aligned to content standards must be evaluated in each class and recorded for each evaluation period (quarter, semester, and end-of-year).
- Assessments must be standards-based and measure students' level of mastery (80%).
- All projects and class participation grades must be graded by a rubric that has been shared with students and parents (paper copy, web page) prior to the assessments and/or assignment.
- All graded assignments must be aligned with content standards. Parent signatures, bringing in classroom supplies, and/ or can goods are not acceptable grades. **ALL ASSIGNMENTS MUST BE ALIGNED WITH COURSE STANDARDS.**
- Students must be provided the opportunity to retest on any formal assessment where mastery (80%) has not been demonstrated. The student must arrange with the teacher for retesting **WITHIN 5 DAYS OF THE ORIGINAL ASSESSMENT.** The opportunity to retest is provided **"ONLY"** after remediation (tutoring, re-looping, or reteaching). The highest score on a retest will be 80%.
- Students who miss homework or other assignments or due dates because of absences (excused or unexcused) must be allowed to make-up the work. Only students with excused absences will receive full credit for late assignments made up within 5 school days of their return to school. In all circumstances, late work will be accepted and graded even when turned in after the due date with a maximum grade of 50%.
- Student work must be evaluated and grades must be recorded in PowerSchool in a timely manner (within 5 school days of the original due date).
- Grades will not be used in a punitive manner.
- Students must receive an initial score earned for an assignment or attempted assessment. Students must receive a "zero" (0) for an assignment or assessment on which the student made no attempt.

*The following grading scale will apply to both Middle and High School:*

90-100 = A	Grade Point Average calculations will be applied as follows:	A: 90 – 100 = 4.0
80 - 89 = B		B: 80 - 89 = 3.0
70 - 79 = C		C: 70 - 79 = 2.0
60 - 69 = D		D: 60 - 69 = 1.0
0 - 59 = F		F: <59