

## SLT Minutes March 9, 2016

### 1. Sign In

Katie Barry  
Lynn Comstock  
Kevin Garay  
Kristin Helms  
Jeanne Jenkins  
Jessica Lee  
Joseph Miller  
Erica Nelson  
Sandra O'Brien-Duke  
Edward Patterson  
Jennifer Raley  
Laura Rutledge  
Eric Schwarzenegger  
Katie Sunseri

### 2. Updates

#### a. Personnel

##### i. 1 Vacancy in Chemistry

1. Teacher will be starting on the 21<sup>st</sup>
2. They are a certified teacher, but will come in as a sub for the remainder of the school year

#### b. Budget

- i. Money will be distributed among the departments
- ii. About \$5000-7000 will be spent on instructionally related items
- iii. First week of April is a deadline for purchase orders and other expenses
  1. Deadline is March 21<sup>st</sup> in order to give the treasurer time
- iv. Suggestions
  1. Better signs throughout the school
    - a. D Hallway
    - b. Art Hallway
    - c. How to get to the mobiles
  2. Caracells
    - a. 3 sided front boxes

#### c. Traffic

- i. Today we contacted the police in order to get more help outside
- ii. We will have to pay \$42 for it
- iii. Can afford it for the remainder of the school year
- iv. It has gotten slightly better in the mornings due to parents dropping off on Johnston Oehler
  1. Not recommended
- v. Treasurer is working with CMS Safety to get everything set up
- vi. Ideally we would like to be able to afford two

- d. After-School Supervision
  - i. Much better this week
- 3. Curriculum/Data
  - a. NCFE Data
    - i. About 20 subjects that were testing, some strong, some still need work
    - ii. Not much EOC Data from January (9 English 2 classes and 1 Biology class)
  - b. Grade Cam
    - i. Web based software that teachers can use documents cameras to scan bubble sheets
    - ii. Teachers already use this for Mastery Connect
      - 1. We purchased this through extended day money, PTA and other instruction funds
    - iii. North learning community was chosen to pilot this software
      - 1. Teachers went to a training
    - iv. District needs to approve the pilot to sync with Powerschool, then we have teachers ready to use it
    - v. If this works, then we would no longer purchase Mastery Connect, which would free up a lot of money for us
    - vi. You can take online assessments on it
    - vii. Mimics the EOC platform for English 2
  - c. Mid-terms
    - i. March 22 (1<sup>st</sup> and 4<sup>th</sup> blocks)
    - ii. March 23 (2<sup>nd</sup> and 3<sup>rd</sup> blocks)
      - 1. Schedule: 2143
- 4. 2016-2017 Staffing Allotments
  - a. Received this information about a week and a half ago
  - b. We are projected to lose some positions
    - i. Projected Enrollment – 2429
    - ii. About 100 students less than this time last year and currently 80 students less than what we are at now
  - c. All schools are getting a lower number for enrollment for next year
    - i. Due to complaints in media about over-projection of last year's numbers
  - d. Possibly more than 3-4 teaching positions lost
  - e. Monday, we will have to send in our original staffing template, then it will be reviewed and sent back for further adjustment
  - f. Could lose more due to Charter schools growing
    - i. Currently there are a couple hundred of students in charter schools that are zoned for Mallard Creek right now
- 5. Dates/Events
  - a. 3/9 @ 6 pm – Freshman Night
  - b. 3/10-3/12 – DECA Trip
  - c. 3/14 @ 8am – Accreditation Visit
  - d. 3/19 @ 8am – Campus Beautification
  - e. 3/22 – Midterms (1<sup>st</sup> & 4<sup>th</sup> blocks)

- f. 3/23 – Midterms (2<sup>nd</sup> & 3<sup>rd</sup> blocks)
  - g. 3/25 – 4/3 – Spring Break
  - h. 4/13 @ 4:30 pm – SLT Meeting
  - i. 4/13 – 4/15 – Senior Presentations
  - j. 4/20 – Early Release Day
6. Accreditation Visit (AdvanceED)
- a. Three people will be visiting about 8 high schools on Monday
  - b. Tuesday's high school visits will be announced
  - c. Will visit about 1/3 of the schools when everything is done
  - d. There will be a summary report that will be given to the board with a preliminary rating that will be followed by a report
  - e. Occurs every 5 years
  - f. Recommendations for district and a plan that must be done within a year, two years, ...
  - g. Schedule (3/14 at 8 am – 11:30 am)
    - i. They will receive a schedule of all meetings, free blocks, substitutes...
    - ii. SLT members to meet with Garay at 6 am
    - iii. 8 – 9 meeting with SLT members
      - 1. Looking for:
        - a. Consistency from board of education to CMS to Zone to the schools
          - i. Vision
          - ii. Mission
          - iii. Goals
          - iv. How departments mirror goals
        - b. Review of CMS Strategic Plan
        - c. Online ASSIST Program where we have our information posted
    - iv. 9 – 11:15 in classes
      - 1. Teachers have been told to relax (no names attached)
      - 2. Visit about 15 classrooms
      - 3. They use an observation tool
      - 4. Collect Data on 7 Categories
        - a. Digital learning environment
        - b. Equitable learning environment
        - c. High expectations
        - d. Supportive learning environment
        - e. Active learning environment
        - f. Progress monitoring and feedback
        - g. Well-managed learning environment
      - 5. Feedback will be given across the district
- h. Framework
- i. Expectations
- j. Participants
- k. Review
- l. Online Information

- i. Executive Summary
  - 1. Who are we
    - a. Demographics
    - b. Accomplishments
    - c. Traditions
- ii. Self-Assessment –
  - 1. 5 Strands
    - a. Purpose and Direction
    - b. Governance and Leadership
    - c. Teaching and assessing for learning
    - d. Resources and support systems
    - e. Continuous improvement
  - 2. These will be reviewed with the group that is meeting on Monday
  - 3. From the continuous improvement plan
  - 4. We are doing what we say we are doing
  - 5. Artifacts/Evidence
    - a. Google Drive for Staff has been set up since the beginning of the school year
    - b. This will be pulled up if needed during the meeting with the group
- iii. Data
- iv. Survey Analysis
  - 1. Staff Surveys
  - 2. Parent Surveys
  - 3. Student Surveys
- m. Volunteers?
  - i. Come to the office at 6:30 a.m. Monday Morning
  - ii. Will email the Strategic Plan to look at ahead of time

Next meeting: April 13 at 4:30 p.m. in the media center

Meeting ended at 5:30 p.m.