

## SLT Minutes October 14, 2015

### 1. Sign in

Katie Barry

Ryann Battle

Karen Chiuchiolo

Sylvia Cole

Valerie Ellerby

Kevin Garay

Kristin Helms

Jeanne Jenkins

Jessica Lee

Amy Manaye

Sandra O'Brien Duke

Ravi Parkash

Edward Patterson

Soma Pruthi

Jennifer Raley

Laura Rutledge

Eric Schwarzenegger

Saundra Simmons

Katie Sunseri

Julie Valent

### 2. Approval Sheet for School Improvement Plan

- a. Plan is still in draft stage
  - i. No major edits, so nearly finished
- b. Will then go to district, currently at zone level
- c. Will then be presented at December board meetings to be approved
- d. Sign the sheet if involved
  - i. Parents
  - ii. Teachers
- e. Will be posted on the site

### 3. Updates

- a. Personnel
    - i. Fully staffed, except one recent retirement
  - b. Website Updates
    - i. Project that the school is currently working on
    - ii. Hoping to see some changes by November
      - 1. Examples
        - a. Scholarship Information
        - b. Links
          - i. Modifying them
        - c. Making it more user friendly
    - iii. Parent Feedback
      - 1. Email Garay if need time to think about it
      - 2. November SLT meeting can be more in-depth regarding this topic
      - 3. What would make things easier for parents to access
      - 4. Idea
        - a. Department Websites
        - b. General information for each course
        - c. Syllabus information
        - d. Link to individual teachers
      - 5. Calendar sync to iPhone takes a while, not user friendly
- c. Credit Recover Plan
  - i. Retention rate for 9<sup>th</sup> and 10<sup>th</sup> graders is a goal on the SIP (cut by 50%)
  - ii. Counselors pulled a list of 9<sup>th</sup> graders to see who is eligible for credit recovery in hopes that they can work with them through this after school program on Tuesday and Thursday to make up the credits
  - iii. Students received a contract to sign
  - iv. Will help to get students get caught up with their credits, if behind
  - v. More proactive now that we are working with 9<sup>th</sup> and 10<sup>th</sup> graders as opposed to just upperclassman
  - vi. Departments and PLC Leads when through the APEX, online credit recovery program, course guide to make sure the content matched what was being taught in the classroom
  - vii. Three different 8 week sessions at a time
  - viii. Transportation is approved
  - ix. Will be required to meet certain marks by 2 weeks, 4 weeks and 6 weeks
- d. AOE visit
  - i. This Friday, October 16
  - ii. Showcase, not an evaluation
  - iii. George Washington University
  - iv. Osprey Program, research for STEAM programs and how it impacts high schools
    - 1. They interview other teachers to hear how this program impacts them
  - v. November 10<sup>th</sup> – Dave and Busters Playing with a Purpose 6-9 p.m.
    - 1. AOE will set up stations to let outside companies know what they are working on

- 2. 10% of proceeds will go to AOE
    - vi. VEX Robotics Team
      - 1. Jump from 3 to 30 members
      - 2. Did extremely well last year
  - e. PLAN and PSAT
    - i. October 7<sup>th</sup> PLAN for 10<sup>th</sup> grade
      - 1. Mock ACT for Juniors
      - 2. Good preparation for ACT in a few months
    - ii. October 14<sup>th</sup> PSAT
      - 1. 9<sup>th</sup> grade took Pre-PSAT
  - f. Midterms
    - i. Tuesday, October 20
      - 1. Blocks 1 and 4
      - 2. Wednesday, October 21
        - a. Blocks 2 and 3
        - b. Schedule Change: 2, 1, 4, 3
        - c. Change is due to lunch not interfering with testing
        - d. Also, avoids back to back testing for students
    - ii. Connect Ed and Website will send out information
  - g. Teacher Work Day
    - i. October 23<sup>rd</sup>
    - ii. Mandatory work day for teachers
    - iii. Homecoming is on the 22<sup>nd</sup>
      - 1. Backed up midterms to the two days prior due to this and finalizing grades
  - h. Homecoming
    - i. Home Football game against AL Brown
    - ii. 7:30 p.m. on Friday
  - i. Parent Meeting
    - i. First week of November
    - ii. Details
      - 1. School report card
        - a. What you need to know
4. Events/Dates
  - a. 10/16 - Senior Breakfast
  - b. 10/16 – AOE Visit
  - c. 10/20 – Midterms Blocks 1 and 4
  - d. 10/21 – Midterms Blocks 2 and 3
  - e. 10/22 – PEP Rally
  - f. 10/22 – Quarter 1 ends
  - g. 10/23 – Mandatory Teacher Work Day
  - h. 10/23 – Staff Tailgate Party
  - i. 10/30 – Honor Roll Celebration
  - j. 11/4 – 11/6 – Senior Project Presentations

- k. 11/5 – Report Cards
- l. 11/11 – No School (Veterans Day)
- 5. District Accreditation (Parent Survey)
  - a. National Team that does accreditation across the country
  - b. Group is coming to CMS in March
  - c. If a district is not accredited, there is a lot of work that the district has to do
    - i. High school can be impacted
    - ii. Colleges could not admit students due to coming from that high school
  - d. Surveys
    - i. Staff – need 60% of teachers to take the survey
      - 1. met percentage
    - ii. Student – need 40% of students to take the survey
      - 1. met percentage
    - iii. Parent – need 20% (523 parents) of parents to take the survey
      - 1. Have until October 30<sup>th</sup> for parents to take it
      - 2. We have done 3 Connect Eds
      - 3. Information is on the Website
      - 4. Tab on website that the district shared
      - 5. Handouts in guidance
      - 6. Handouts in car rider line
      - 7. Curriculum night, copies went out
      - 8. Parent Jam, copies went out
      - 9. QR code will be printed and handed out at Volleyball and Football games
        - a. Include URL because not everyone has the QR reader
      - 10. Incentive for teachers to encourage students to do it
      - 11. Very quick survey (less than 15 minutes)
      - 12. PTSA Facebook page
      - 13. Booster Facebook page
        - a. Needs to be posted
      - 14. Tell students to tell parents
      - 15. Parents emailing parents
      - 16. Smaller organizations
        - a. Get out on social media
      - 17. iPads near concessions
      - 18. Competition among grade levels
        - a. Offer incentives
        - b. Announce winner at PEP rally
- 6. Task Force for Traffic flow
  - a. Looking for volunteers
    - i. Email Garay if interested about being on it
      - 1. Admin
      - 2. Officer
      - 3. Teachers

#### 4. Parents

- b. Morning issues
    - i. After first 8-9 days of school traffic slowed, then the rain happened, and it stayed worse after the rain
    - ii. First block has had extended time for a while now
  - c. Park gates closed and could be making this big of a difference?
  - d. Construction
    - i. Does not really have a lot to do with it
  - e. We would like to have 2 meetings and come up with a resolution
    - i. Would like to have this done by Thanksgiving
  - f. Parent suggestions
    - i. Need reflective gear for people outside
    - ii. Need a traffic cop to stop traffic and let cars out onto Johnson Oehler after dropping off their kids (cars are getting "bottle necked" trying to leave
    - iii. Need better lighting on the street
    - iv. Need another staff member to help the second lane move (Sunseri's lane moves well, but not the other one)
    - v. Buses getting their own entry way
  - g. Creating a second drop off point
  - h. Tried re-routing traffic
    - i. We have a diagram drawn out
7. PTSA Sign up
- a. Are kids ever going to get their lock out pass?
8. Campus Beautification
- a. November 14<sup>th</sup> 8 – 10 a.m.

Meeting Ended at 5:18 p.m.