

Mallard Creek Elementary PTA
Now Seeking PTA Officers for the 2020-2021 School Year!

It is time once again for the PTA to recruit Candidates to hold PTA Officer positions for the following year. Please review information below and indicate any positions that you may be interested in fulfilling. Please email or scan this form to the school by May 22nd, 2020 to paigew.rice@cms.k12.nc.us .

If you have any questions, please contact a member of the PTA Executive Board:

Kim Davis (Current President) themallardcreekpta@gmail.com

Shalinda Williams (Principal) Shalinda.williams@cms.k12.nc.us

PTA OFFICER POSITIONS

President: Coordinates officers and committees, preside at PTA meetings; attend PTA District meetings and works closely with the Principal. Evening PTA board meetings and PTA meetings. Yearlong commitment including some limited work over the summer.

Vice President Responsible for implementing the PTA goals, Serves as a liaison to school for the PTA for programs such as field day, book fair, teacher appreciation and other school incentives. Attend PTA Board meetings.

Secretary: Attends and records all minutes of all PTA meetings.

Treasurer: Keeps permanent books of all monetary transactions and performs all duties expected of a treasurer.

**PLEASE INDICATE BELOW ANY AREAS OF INTEREST AND RETURN TO
MALLARD CREEK ELEMENTARY by EMAIL or SCAN to
paigew.rice@cms.k12.nc.us
BY MAY 22nd, 2020.**

NAME: _____ PHONE NUMBER: _____

E-mail Address: _____

Child/Children's Name/Names: _____

Grades: _____ Comments: _____

_____ President

_____ Vice President

_____ Secretary

_____ Assisted Secretary

_____ Treasurer

The only financial requirement is that all Officers are required to be PTA members. Membership dues are \$5/year.

