



## **Parent and Family Engagement Policy**

### **School: Highland Renaissance Academy**

#### **I. Parent and Family Engagement Policy**

##### **A. SIT Team members**

**Erin Coles-Principal**  
**Dana Pecarro-AP**  
**Lonna Holbrook-DOS**  
**Diana Barcia-Teacher**  
**Sherly Brodie-Teacher**  
**Kathleen Gallant-Teacher**  
**Shirree Powell-TA**  
**Olivia Sisley-Teacher**

##### **B. Briefly describe the process your school used to:**

- 1. Elected staff and family on the SIT team help develop HRA's Parent and Family Engagement Policy**
- 2. develop policy (1-2 pages max) (policy should reflect Components II through XII taken from Parental Engagement Section 1116 of The Every Student Succeeds Act (ESSA))**
- 3. implement policy**

#### **II. Highland Renaissance Academy agrees to implement the following requirements:**

- The school will work to ensure that the required school level parental involvement policies meet the requirements of Title I; and each include, as a component, a school parent compact.**

- HRA will notify parents of the policy in an understandable and uniform format, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency and other needs.
- If the program plan for Title I is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I schools in decisions about how Title I funds are reserved for parental involvement is spent.
- The school will build parent’s capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) that parents play an integral role in assisting their child’s learning;*
- (B) that parents are encouraged to be actively involved in their child’s education at school;*
- (C) that parents are full partners in their child’s education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, that promote parental involvement*

## **PART II**

### **DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. HRA will hold an annual meeting on *September 24, 2021* to inform parents of the school’s participation in Title I and the right of parents to be involved .The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents to this meeting, and will encourage them to attend, by:

- *Using Parent Square and Connect Eds to invite parents*
- *Promoting Event via Newsletters, Flyers, E-mails and Marquee*

2. HRA will take the following actions to involve parents in the process of school review and improvement under Title I:

- *Parent Involvement of School Improvement Plan*
  - ✓ *SLT Meetings*
- *Provide opportunities for meetings with flexible times and schedules*
- *Evening meetings as mentioned throughout the policy*

3. HRA will provide parents of participating children information in a timely manner about Title I programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

- *Scheduling parent-teacher conferences (Fall & Spring)*
- *Scheduling parent meetings and workshops*
- *Providing information on school website (to the extent practicable)*
- *Providing information in school & teacher newsletters*
- *Scheduling academic workshops for parents*
- *Corresponding through student agendas*

4. HRA will at the request of parents, provide opportunities for regular meetings. The school will respond to any such suggestions as soon as practicably possible by:

- *Responding by phone calls*
- *Responding by email, letters, notes in agendas, or other written communication*

5. HRA will provide each parent an individual student report about the performance of their child on the State assessment in at least math and reading by:

- *Distributing reports to parents*
- *Utilizing Power School to keep parents of students in grades 3-5 informed*

6. HRA will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified by:

- *Sending home a parent notification letter*

7. HRA will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph

- Open House
- Curriculum Night
- Resource Nights
- Book Fairs
- EOG Night

8. HRA will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy, math and technology training, as appropriate, to foster parental involvement, by scheduling:

- *September 2021 – TCurriculum Night/Title I Annual Meeting*
- *October- Parent Conferences*
- *Monthly Town Halls*
- *Monthly Student Celebrations*
- *Book Fair Night and Literacy Night*
- *EOG Parent Night*

- *Beginner's Day*
- *Literacy and Math Nights*

10. HRA will educate staff in how to reach out to, communicate with, and work with parents as equal partners and in how to implement and coordinate parent programs and build ties between parents and schools, by scheduling meetings:

- *Monthly Parent and Community Involvement Committee meetings*

11. HRA will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with the PTO and other programs. The school will also conduct other activities that encourage and support parents in more fully participating in the education of their children, by scheduling meetings for our parents:

- *September 2021 – TCurriculum Night/Title I Annual Meeting*
- *October- Parent Conferences*
- *Monthly Town Halls*
- *Book Fair Night and Literacy Night*
- *March EOG Parent Night*
- *Monthly PTA Meetings*
- *Monthly SLT Meetings*
- *School Dance*
- *Art Night*
- *Music Concerts*
- *Student of the Month Celebrations*
- *Quarterly Awards*

12. HRA will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of children in an understandable format, including formats upon request, and, to the extent practicable, in a language the parents can understand:

*Class Dojo*

*HRA Website/English & Spanish*

*Parent Letters*

*HRA Grade Level Newsletters*

*Student Agendas*

*Parent-Teacher Conferences*

*School Flyers*

*Facebook and Instagram Pages*