



Dear Hawk Ridge Families,

As many of you may know, Charlotte Mecklenburg Schools have recently redrawn the attendance boundaries, which, unfortunately, means we will be losing many of our beloved Hawk Ridge Families to neighboring schools.

In order for us to maintain accurate records of enrollment, we are asking that all parents submit address verification from March 2nd - April 3rd. This information will help us to ensure we have the most updated addresses in our system, which in turn assists us with school safety in events of emergency and an accurate head-count of Hawk Ridge students to keep our student/teacher ratio effective.

To help with this process, we ask that all families submit the following information:

- A copy of an **updated lease, mortgage statement, or house deed** (please black out all payment information, leaving the residential address visible)

**AND**

- A **current bill with the address listed**, such as:

- Power
- Cable
- Gas
- Water

*(\*only one of the above utility/bills needs to be submitted...)*

- Cover page** (see back of this letter), with all information clearly filled in

Thank you for your timely submission of the above requested documents. Please email Mary Bleich at [marym.bleich@cms.k12.nc.us](mailto:marym.bleich@cms.k12.nc.us) or Lisa Brizendine at [lisal.brizendine@cms.k12.nc.us](mailto:lisal.brizendine@cms.k12.nc.us) with any questions about the Attendance Verification Process. **Your submitted documents will remain confidential, and will be placed as secure documents into your child's school cumulative folder.**

**Cover Sheet → \* ONE PER FAMILY \***

Please choose and fill out information for one category below:

**We live in the HRES zone:**

*\*\*\* If you choose this category, please also attach mortgage/lease information & copy of recent bill with this submission.\*\*\**

Names/grades of HRES students:

- Child #1: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_
- Child #2: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_
- Child #3: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_
- Child #4: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_

Parent/Guardian name who resides in HRES zone: \_\_\_\_\_

Parent HRES residential address: \_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian Contact number: \_\_\_\_\_

Email: (please print): \_\_\_\_\_

**We are being redistricted:**

Names/grades of HRES students:

- Child #1: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_
- Child #2: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_
- Child #3: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_
- Child #4: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_

School name where you are being redistricted: \_\_\_\_\_

**We live outside of the HRES school zone & will attend our home school next year:**

Names/grades of HRES students:

- Child #1: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_
- Child #2: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_
- Child #3: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_
- Child #4: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_

Home School Assignment → \_\_\_\_\_

**My child(ren) are CMS approved Board Transfers:**

*\*Documents will be verified through CMS Student Placement Office*

Names/grades of HRES students:

- Child #1: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_
- Child #2: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_
- Child #3: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_
- Child #4: \_\_\_\_\_ Grade level 2020-2021 \_\_\_\_\_

Reassigned from which school/district → \_\_\_\_\_

