



**School Leadership Team
Wednesday, April 24, 2019
7:40-8:40 am.**

1. Welcome All Members
2. Review Group Norms
3. EOY Checklist
4. Creating 2019-2020 School Calendar
5. Next Meeting
6. Coordinate Calendars

Our mission is to create student leaders to be globally competitive through
21st century learning and by integrating arts across the core curriculum.

SLT Norms

1. We will demonstrate value and respect for others by beginning our meetings on time. Additionally we will come prepared and stay focused on the task at hand by following the agenda.
2. We agree to be respectful by listening to others while they are speaking. As well, we agree to be active listeners; always keeping an open mind and positive attitude.
3. We will be professional concerning the sharing of sensitive information by respecting the privacy of others.
4. We will make decisions by remaining focused on our shared philosophy of creating our students as leaders and by listening to all participants and then gaining consensus.
5. We will work together, giving 100% of our attention to the task at hand. All participants agree to openly contribute while maintaining a positive attitude.
6. We will attend all meetings (unless we are absent from school) with a willing spirit; ready to contribute our thoughts.

SLT APRIL 24 2019 @ 7:40am

Welcome

- Ms. Adams

Review norms

- Accepted

EOY Checklist

- A tentative EOY Checklist was given and edits were done in order for the staff to prepare for summer break.
- A recommendation was made to amend the First Aid note and add Ziplock bags instead
- The addition of Board Pens & Remotes as added for Bradey. Ziplock bags will be given for the items.
- Ms. Adams will make appropriate changes to the list

Creating 2019-2020 School Calendar

- The group worked thru a tentative 2019-2020 calendar, noting any changes, additions, deletions, etc
- Ms. Adams will make appropriate changes to the calendar

Ms. Adams:

- Limit field trips to one per semester for each PLC
- Limit assemblies to happen during special area time --when they scheduled to target different grade levels instead of all grade levels missing academic times for assemblies
- Different grade levels will benefit from the district days
- Importance of not missing instructional time for assemblies/field trips that do not align with instructional content

Mtg Adjourned early for full staff meeting.