

School Wide Discipline Plan

<u>Classroom Teacher Plan (Level 1)</u>	<u>Think Room Time Out (Level 2)</u>	<u>Administrative Time Out (Level 3)</u>
<p>The teacher creates procedures and rules to govern appropriate conduct in the classroom.</p> <p><u>Procedures should address:</u></p> <ul style="list-style-type: none"> • Morning Arrivals • Transitions • Lining Up • Hallways • Cafeteria • Playground • Bathroom • Pencil Sharpener • Computer • Other as appropriate <p><u>Rules should address:</u></p> <ul style="list-style-type: none"> • Verbal Participation • Movement • Following Directions • Respecting Others <p><u>Consequences:</u></p> <ul style="list-style-type: none"> • Easy to follow through with • Reasonable • Positive (Motivational – praise, golden paw, parent calls, token rewards, special activities) • Deterrents (Silent lunch, walk the track, time out in class and with partner teacher, proximity, specialized seating, verbal reminders, conferences with student, and parent communication, red paw) 	<p>The think room is made available to teachers throughout the day as behavioral issues arise.</p> <p>Note: Think Room referrals are used when the student has not responded to classroom interventions successfully. The teacher uses this 45 minute time out to assist the student in rethinking his/her behavior. The Think Room also serves as documentation of behavior management. The teacher can keep copies of the referral to show where classroom interventions have been unsuccessful when managing behavioral issues.</p> <p><u>Steps included in think room referral:</u></p> <ul style="list-style-type: none"> • Teacher calls the office and fills out a discipline referral (referrals are located in the mailroom) • Designated staff picks up student and referral form from the teacher. • Student is escorted to the think room for a 45 minute time out. Once the student is logged in, he/she will complete a reflection sheet. Students may complete work from teacher if appropriate. • The teacher will call the parent to follow up on reasons for referral. • After three documented referrals in a nine week period, the student will no longer be referred to the think room. Administrators will be called for interventions at this point. 	<p><u>Administrative time outs are designed for two types of situations:</u></p> <ul style="list-style-type: none"> • Students who have accumulated three think room referrals within a 9 week period for continuous classroom disruptions • Students who have demonstrated severe behaviors (fighting, tantrums, possession of a weapon, inappropriate touching, disrespect to adults (verbal), assaulting an adult <p><u>Administrators will use:</u></p> <ul style="list-style-type: none"> • Administrative time out/calls to parents/meetings with parents • In and out of school suspensions • Referrals to Intervention Team • Behavioral Contracts

