

Parents can sign up as an observer in Canvas. Observers can link their Canvas account to their student's account so they can see assignment due dates, announcements, and other course content. Observers can view the course content but cannot participate in the course.

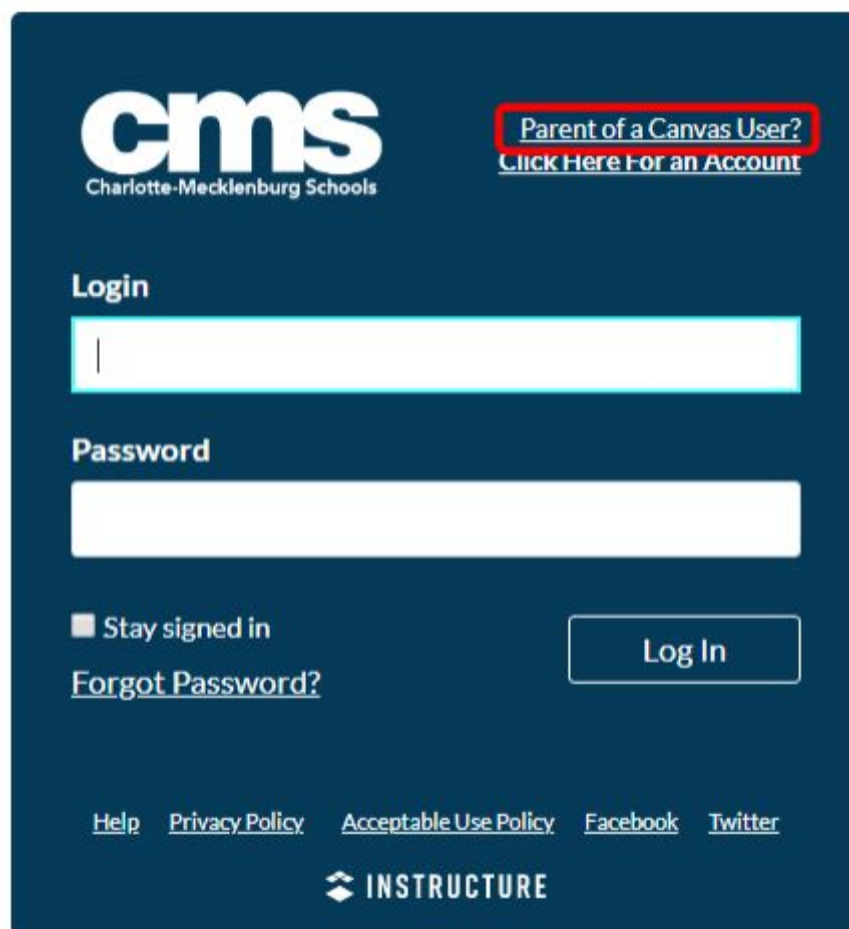
This guide is for parents who do not have a Canvas account and want to observe their students in their courses. You must open this link using Chrome.

## 1. Open Canvas URL



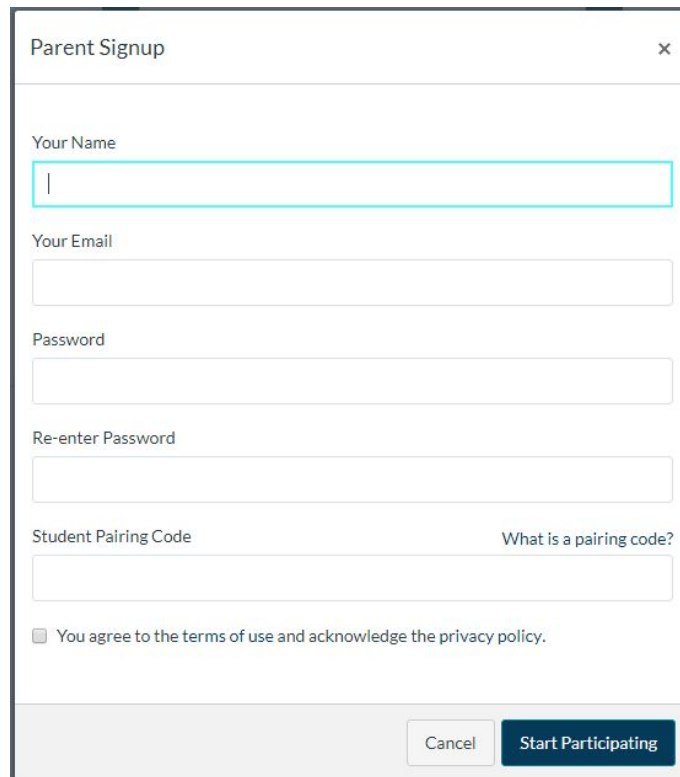
In a browser window, enter the institution's Canvas registration URL ([cms.instructure.com/login/canvas](https://cms.instructure.com/login/canvas)).

## 2. Click on Parent of a Canvas User?

A screenshot of the Canvas login page for Charlotte-Mecklenburg Schools (CMS). The page has a dark blue background. At the top left is the 'cms' logo with 'Charlotte-Mecklenburg Schools' underneath. At the top right, there is a link that says 'Parent of a Canvas User? Click Here For an Account', which is highlighted with a red rectangular box. Below the logo is a 'Login' section with a white input field for the username. Underneath that is a 'Password' section with another white input field. To the left of the password field is a checkbox labeled 'Stay signed in'. To the right of the password field is a white 'Log In' button. Below the login fields is a link for 'Forgot Password?'. At the bottom of the page, there are several links: 'Help', 'Privacy Policy', 'Acceptable Use Policy', 'Facebook', and 'Twitter'. At the very bottom center is the 'INSTRUCTURE' logo.

Click the account link at the top of the page.

### 3. Enter Signup Details



The screenshot shows a 'Parent Signup' form with the following fields and elements:

- Your Name:** A text input field with a light blue border.
- Your Email:** A text input field.
- Password:** A text input field.
- Re-enter Password:** A text input field.
- Student Pairing Code:** A text input field with a link 'What is a pairing code?' to its right.
- You agree to the terms of use and acknowledge the privacy policy.
- Buttons:** 'Cancel' and 'Start Participating' (highlighted in blue).

Enter the required information

- **Note:** Child's **Student Pairing Code**. It is case sensitive. See Step 4 for directions for your child to generate a pairing code.
- Agree to the terms of use by clicking the **You agree to the terms of use** checkbox.
- Click the **Start Participating** button.

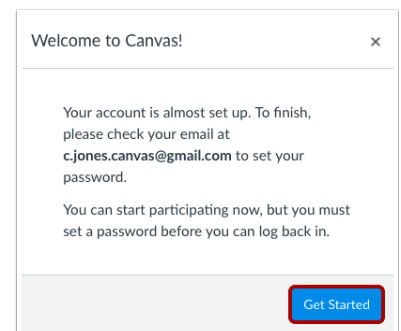
### 4. Student Pairing Code Directions

- Have your child go to his or her Canvas **Dashboard**.
- Then click on the **Account** icon.
- Then go to **Settings**.
- Over to the right in Settings, select **Pair With Observer**. It will generate a case-sensitive pairing code.

### 5. Use Canvas

While your account is not entirely set up, you can begin participating in Canvas immediately by clicking the **Get Started** button.

To finish registering for Canvas, log into your email account.



The screenshot shows a 'Welcome to Canvas!' message box with the following content:

- Title:** Welcome to Canvas! (with a close button 'x')
- Text:** Your account is almost set up. To finish, please check your email at [c.jones.canvas@gmail.com](mailto:c.jones.canvas@gmail.com) to set your password.
- Text:** You can start participating now, but you must set a password before you can log back in.
- Button:** 'Get Started' (highlighted in blue).

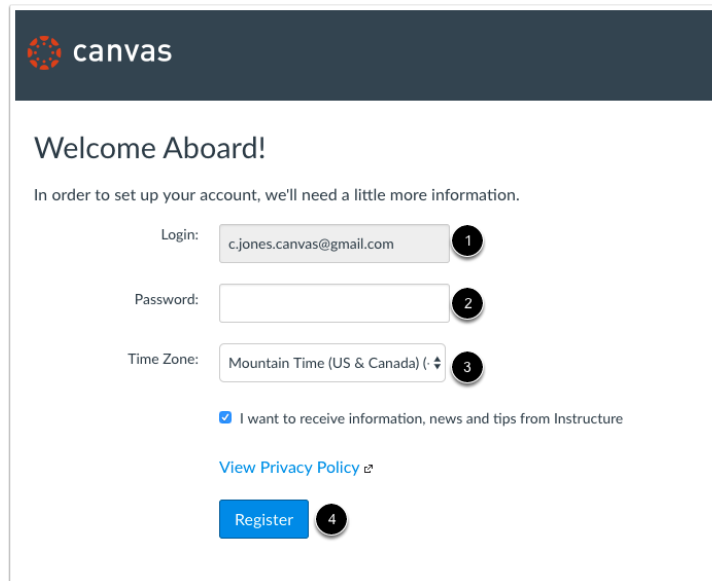
## 6. Complete Registration Process

[Click here to finish the registration process](#)

Thank you for registering with Canvas! This email is confirmation that the user Caroline Jones is registering for a new account at [canvas.instructure.com](https://canvas.instructure.com).

Open the email from Instructure Canvas. To visit the provided URL and complete the registration process, click the link provided.

## 7. Register for a Parent Account



The screenshot shows the Canvas registration page for a parent account. At the top, the Canvas logo is displayed. Below the logo, the text "Welcome Aboard!" is followed by the instruction "In order to set up your account, we'll need a little more information." The form contains four main fields: "Login:" with the email address "c.jones.canvas@gmail.com" (marked with a circled 1), "Password:" (marked with a circled 2), "Time Zone:" with a dropdown menu set to "Mountain Time (US & Canada)" (marked with a circled 3), and a checkbox labeled "I want to receive information, news and tips from Instructure" which is checked. Below the checkbox is a link "View Privacy Policy" with an external link icon. At the bottom of the form is a blue "Register" button (marked with a circled 4).

To complete the registration process fill out the following fields:

- Verify your email in the **Login** field.
- Set your password by typing in the **Password** field.
- Set your timezone by selecting the **Time Zone** drop-down menu.
- Click the **Register** button. You will be redirected to the Canvas URL login page for your account.