

**Bain Elementary**  
**School Leadership Team Agenda**  
Thursday, October 4, 2018



**2018-2019 Norms:**

- **Start on Time/End on Time (3:45-4:45)**
- **Be Present, Be Involved, and Be Prepared**
- **Keep conversations and decisions student-centered**
- **Disseminate Accurate Information to all stakeholders**

**Roles:**

**Agenda - Madison Gregory**

**Secretary - 10/4 Madison Gregory**

**Timekeeper -**

**In attendance:**

Michael Jerrell	Principal
Beau Cannon	Assistant Principal
Kelli Drye	Academic Facilitator
Caitlin Cook	Kindergarten Teacher
Barbara Curtis	1 <sup>st</sup> Grade Teacher
Kim Hamilton	2 <sup>nd</sup> Grade Teacher
Kim Trawick	3 <sup>rd</sup> Grade Teacher
Madison Gregory	5 <sup>th</sup> Grade Teacher/ SLT Chair
Janet Barnhardt	Special Areas Teacher
Christina Smith	Student Support
Shenard Byrd	Parent
Heidi Crouch	Parent
Don Fritz	Parent
Patricia Hill-Miller	Parent
Nicole McConnell	Parent
Delanie Michaud	Parent

## **I. Overview/Purpose of the School Leadership Team (5 min)**

- Reviewed the school role of SLT

## **II. Establish Norms and Roles (5 min.)**

- Review of norms from 2017-2018 and agreed to keep same norms from 2018-2019

## **III. Media Advisory Committee - Mrs. Koransky (8 min.)**

- Purpose is to review any books that are challenged at the school level
- Opinion on purchase of new books for in the library
- Mrs. Koransky provided statistics about current library collection (fiction vs. nonfiction, print vs. digital, etc)
- Purchase order plan was presented and opened for suggestions

## **IV. Title IX Overview (10 min)**

- Reports to Stephanie McKinney about any Title IX issues
- Suggestions, concerns, recommendations at least two meetings per semester
- Title IX purpose and change over time powerpoint viewed

## **V. School Safety Plan Review (5 min)**

- Review the condensed version of the Safe Schools Plan
- Many protocols stayed the same, with the addition of the changes and suggestions below.
- Changes: Two private changes noted for teachers to add additional security
- Changes: Working on adding a scan card entry to doors for quick access to building during an emergency (at ELA and Main Bain)
- More detailed plan provided in the School Safety Plan for support staff and essential personnel
- Parent representatives sign-off acknowledging and in-support of the School Safety Plan
- **Questions:**
  - **Do doors lock from the inside?** Yes and procedures in place for teachers to make sure all doors are locked and safe during an emergency
  - **What is a level 3 crisis situation?** Possible chemical attacks, etc
  - **Private Schools have started using a program called Punch Alert. Is this an app that the district has considered? It gives alerts or notifications to teachers without use of walkie talkies and is internal.** The district has not discussed this. We do have internal phones that call between classrooms.

- **How does two buildings affect safety?** Same safety protocols as main Bain and keep a full-time staff member in the office. Personally, we feel that the two buildings is a safer option than outdoor trailers.
- **How do we keep students safe if old Bain is renovated for public use?** Safety precautions and protocols put into place to keep students safe.
- Number one goal for staff is student safety and staff has been diligent in keeping student body safe.

## **VI. School Improvement Planning (25 min.)**

- Overall school proficiency dropped about 3 points causing the school will be rated a B school. Combination of growth data and achievement data. We met group in all of our subgroups with an index score of 1.9.
- School rating scale did not change this year. A+ rating was lost
- District focus is 5th grade Literacy.
- If we focus all of our efforts on great sound quality instruction, culturally proficient (explaining to children why this is important to them) and practice that is relevant to kids should help rise all subgroups, instead of focusing on just one subgroup. Culture of students is evolving and as teachers we need to evolve as well and improve our practice to make it specific and individual for each child.
- Goals increase overall 3rd-5th grade Reading End of Grade Tests proficiency by 5.2 points from 76.8 to 82% and college and career ready students by 5.7 points from 64.3% to 70%
- Adding NC Check-ins to check these numbers along the way and also continue to support students that are already achieving. Teachers can substitute check-ins for other assessments to make it not quite as much testing.
- Increase reading achievement by:
  - increasing effectiveness of personalized digital learning - PDL coach, 6 teachers being coached, district training, professional development differentiated for teachers and focusing on improving one area
  - Mr. Jerrell will develop data tracker with all relevant data for each teacher with beginning of the year data for students to add data as the year progresses.
  - Develop intervention plans for struggling readers and have plans in place for individual students
  - Revise weekly planning meetings to plan high quality lessons and opportunities for students.
- Implement strategic PLC practices resulting in higher levels of productive collaboration, content knowledge, and strategic resources as measured by select questions on the TNTP Insight Survey.

- Gathered information from teams
- Monthly 2 hour long term planning meetings
- Bi-weekly planning will consist of unpacking and lesson analysis
- CMS ILT
- Team leaders and teacher leaders to Instructional Planning Approach
- Review State Mandated Goals

## **VII. Ideas for Future Open Discussion (2 min.)**

- Can be e-mailed to Mrs. Gregory