

**Bain Elementary
School Leadership Team Agenda
Thursday, October 5, 2017**



Norms:

- **Start on Time/End on Time (3:45-4:45)**
- **Be Present, Be Involved, and Be Prepared**
- **Keep conversations and decisions student-centered**
- **Disseminate Accurate Information to all stakeholders**

Roles:

Madison Gregory-Agenda
-Secretary: Jennifer Blackmon
-Timekeeper: Harriet Hobbs

In attendance:		
Stephanie Van Horn (kindergarten)	Tracey Hayes (principal)	Harriet Hobbs (parent)
Glenda Winborne (1st grade)	Beau Cannon (asst. principal)	Patricia Hill-Miller (parent)
Kim Hamilton (2nd grade)	Kelli Drye (facilitator)	Cindy Bonham (parent)
Kim Trawick (3rd grade)	Jessica Hayes (principal intern)	Heidi Crouch (parent)
Deborah Boulware (4th grade)	Janet Barnhardt (technology)	Don Fritz (parent)
Madison Gregory (5th grade)	Jennifer Blackmon (TD facilitator)	Shenard Byrd (parent)
		Nicole McConnell (parent)
		Delanie Michaud (parent)

I. Overview/Purpose of the School Leadership Team (5 min.)

- Introduction of this year's members
- Purpose statement

II. Establish Norms and Roles (5 min.)

- Agenda items can be added by emailing ahead of time
- Review of agreed upon norms from last year-no change

III. Title IX Overview (10 min.)

- Mr. Cannon trained on Title IX legislation including defining “hostile environments” and “unwelcome” behaviors that could be considered harassment. Grievance procedures will be provided by Mr. Cannon to any concerned parties. As a school, we do not tolerate gender-based harassment and all incidents should be reported directly to Mr. Cannon (who has a lawful obligation to act). Every claim must be reported and investigated.
- Bullying lessons (office of civil rights lessons) taught in school are designed to eliminate this behavior and provide students with action steps including the language to advocate for themselves.
- Parent suggestion-Increase parent education of title IX. Kids could prepare a student presentation or parents could be informed through various platforms about how Title IX protects their children.

IV. School Safety Plan Review (5 min.)

- presented to SLT for signatures
- all procedures remain the same as previous year
- In the case that we would have to evacuate our building, our procedure for going to Philadelphia Presbyterian Church has been explained in greater detail
- Lockdowns are “frontloaded” for students and are practiced routinely (along with fire drills, earthquake drills, and tornado drills)
- Doors are locked and windows are covered during lockdowns
- Do we have a safe phrase or code words in emergencies? no
- How are students able to evacuate? (bottom floor classes have 2 doors)
- What is the parental notification if there is an emergency? ConnectEd
- All parents are routinely stopped to make sure that they have signed in at the office
- Green and red cards are no longer used and teacher will make every effort to communicate needs during an emergency
- A work order has been placed to have the front doors repaired

V. School Improvement Planning (25 min.)

- review and discussion of vision and mission statement

- discussion of shared beliefs-parents reported positive feedback regarding “The Leader in Me” and adoption of 7 habits at Bain
- review of SMART goals
- Discussion of NC school report cards and how “school grades” are derived (85-100 is an A-15 point scale). There is discussion that this could be changed to a 10 point scale as soon as next year. This MAY affect our school. It is important for our community to understand that should Bain shift to a “B” school, this is a result of the scale change NOT a drop in school performance.
- Review of data snapshot
- Strategic plan 2018-discussion of cultural competencies, bias training, global communities, district-wide resources, etc. that cultivate partnerships and understanding of diversity
- Review of 90-day action plan (public document-available on our website and is consistently revisited throughout the year)

VI. Ideas for future Open Discussion (10 min.)

- please add open agenda items by sending them to Madison Gregory