

Dear Parents,

Due to the “Stay in Place” being issued for Mecklenburg County starting at 8:00 am on Thursday, tomorrow will be the last day for parents to come by the gym and get a Chromebook. We will be open from 9 am-4 pm tomorrow for those who still need to pick one up for your student to use.

Third quarter grades will be finalized by Thursday, March 26 so students can still turn-in late or missing assignments from March 1-13 to improve their grade. Students can return it through Google Classroom or take a picture and email it to their teacher.

Please remember that everything teachers are posting are optional learning opportunities, but we highly encourage students to “Opt In” and become engaged in this new version of school. I wanted to send out some clarification regarding the schedule we are piloting on Wednesday and Thursday this week (See copy at the bottom). I have listed some clarifying points from questions I have received in the numbers statements below to help our families utilize all of the learning opportunities we are offering. We all have to understand that there will be a learning curve for students and teachers as we transition to this new way of learning so I ask for your patience and understanding with all of the moving parts, which will include some trial and error over the next few days.

1. **Please ensure that students are checking their CMS Gmail account daily for updates from teachers.**
2. A lot of teachers are using “Remind 101” as a means to communicate via text messages so students and parents should link in through this platform as well. Remind codes for each teacher will be posted on our website in the next day or two if students have not linked in already.
3. We are hoping to get kids started on somewhat of a daily schedule leading into what the next few weeks of online instruction may look like. If your student is “Opting In” to the optional learning opportunities this week, they should be online working and interacting virtually during the times listed on the schedule for each of their classes. The schedule provides open times for kids to take breaks or to work on assignments (Ex: 8th graders have open times when 6th & 7th Elective Office ½ hours are scheduled, as well as during lunch). **Once again this will not be perfect and will vary from teacher to teacher.**

4. The office ½ hours on the schedule are for that specific class to interact/ask questions with the teacher via email, Google Classroom, etc. This also gives us a better idea of how many kids from each class are “Opting In” the activities and assignments teachers are posting.

5. If a teacher sets up a virtual meeting with the class during their specific “Office ½ hour”, students will be invited to join in advance via their CMS Gmail, through Google Classroom, Canvas, Remind, etc. They will use the platform that works best for them and their students.

6. Elective classes will run on an A/B day schedule for “Office ½ hours.” March 25 is a B Day and March 26 is an A Day. As we move into next week, we will go with the CMS calendar for A/B Day designation with Elective classes just as we do normally.

7. Students are welcome to send teachers questions through email at any time throughout the day, but I encourage students to communicate during the 30 minute office ½ hour timeframe. Teachers may not be able to respond immediately so please be patient as many of them have over 130 students. In addition, they may not be able to respond in the evening with their own family obligations.

8. Please know that teachers and administrators will continue to reach out to families to ensure that everyone is getting our ongoing communications, has online access and a device, as well as, to encourage participation in these optional learning opportunities.

Time	Office ½ Hours on March 25 &26
9:00-9:30	Red Block
9:45-10:15	6th-grade Electives
10:30-11:00	Yellow Block
11:15-11:45	7th-grade Electives
11:45-12:30	LUNCH Break
12:30-1:00	Green Block
1:15-1:45	8th-grade Electives
2:00-2:30	Blue Block
2:30-3:30	General Office Hours - for individual assistance

I realize that this may not answer all of your questions, but I will continue to provide updates and clarity as we move forward through the next few days and weeks.

Stay Tuned & Stay Healthy,

Chad