

School Leadership Team Minutes: February 25, 2019

<p>Approval of Minutes- January: Cathy Eisner</p>	<p>Motion to approve: Kailey Kiker Seconded: Cindy Osansky</p>
<p>School Improvement Plan Update: Phyllis Butcher</p>	<ul style="list-style-type: none"> • 85% CCR (College and Career Ready) Goal • 80% GLP (Grade Level Proficiency) Goal • Analyzing data- brief conversation in staff meeting about the reading initiative • SSR+ still occurring, scripted lessons • Heavy use of literacy across the school • Media Specialist using different strategies to motivate 8th graders to check out books: “Book Tasting”
<p>Safety Update and Discipline: Carl Samford (Lisa Bailes speaking for him, Carl was still on the bus lot)</p>	<ul style="list-style-type: none"> • Several random school checks for guns and other weapons (Ex. South Mecklenburg- loaded gun found during check) • Security training- “Active Survival Training” for high schools this year. We tried to get on the calendar but it will go to high schools first, then elementary schools, then middle schools. Hopefully the training will be scheduled for the beginning of next year. • We have asked for windows in cafeteria and gym to be covered with blackout. • Beginning next year, our entrance may be the guidance office rather than the current “front” door. The current entrance opens up to a huge space that is usually full of students, so the guidance entrance door is smaller and doesn’t open up directly to the cafeteria. • Request put in several years ago for a foyer to be built leading into the front office, has not happened yet. • Changes have been made at the school level- teachers are in the hallways, stationed at their doors. • Parent comment (after volunteering for lunch duty): the student opened the door- he or she was never buzzed in. That would not happen as much over by guidance. • Side note- food cannot be brought in from outside to feed any student other than their own for lunch. • Remind students to never open the front door. Wait for them to be buzzed.
<p>EOY Testing Updates: Kim Young</p>	<ul style="list-style-type: none"> • NC Check-In #2 was finished back in February. • NC Check-In #3 is in the end of March. • We are working on the EOG scheduling. Window opens May 23 and closes June 7.

	<ul style="list-style-type: none"> • June 4th is a holiday, so we can't test on that day. • Memorial Day is on May 27th. • 10 days to test. Will have school EOG/Finals calendar next SLT meeting. • Promotion ceremony will be held at Carmel instead of church in Matthews. Question- Why is the venue changed? Answer- It's bigger. • Proctors- start thinking of ideas for recruiting EOG proctors. Ideas: Give them breakfast. Give them tickets for graduation and send an activity bus to senior residence.
<p>Washington, DC Trip Update: Kailey Kiker</p>	<ul style="list-style-type: none"> • 222 students going on the trip • 11 staff members chaperoning • 17 parents chaperoning • 18 female chaperones and 10 male chaperones • 3 scholarships for students' fees- everyone who wanted to go is going!
<p>PTO Report: Katharine Willis</p>	<ul style="list-style-type: none"> • Annual Fund is still at \$29,161. Waiting on some matching donations. • Directory is done, will be distributed this week. • General board meeting on February 11th. • School tours are ramping up, PTO is working on that. • Still looking for lunch monitors and school store volunteers. • School Staff Appreciation Week March 11-15th • Recognized the bus drivers on Valentine's day with a gift and \$10 Gift Card to Chick-fil-a • Working on filling up PTO positions for next year because 4 members are "graduating" from SCMS. • Reminder letters to pay fees kind of worked- 40 more paid, 10 more PTO members joined. Still about 250 families haven't paid. No consequence for not paying fees. • Question: Can the fees reminder be put on a paper that makes it clear that it is not PTO fees? Answer- It spells it out clearly, but we have discussed putting it on a paper separate from other PTO fees. • Comment: If it's sent home with my student, I don't see it unless it's a grade. Answer- We sent letters to their houses, too. • Comment: Withhold schedule until fees are paid at "Open House"? Answer- PowerSchool doesn't make that as much of an incentive. • Comment: Send home instructions for paying in several languages.

Principal's Report: Lisa Bailes

- We are at 16% free and reduced lunch- highest we have been in many years.
- Dance this Friday night (3/1) 6-8 pm. Theme is Mardi Gras. It will be well chaperoned- administrators, 2 school resource officers, and many teachers.
- Insight Survey- gives an overview of the culture of the school, according to teachers and Media Specialists.
 - 82% of teachers at SCMS took it.
 - 8.9 on a 0-10 scale.
 - 10% of teachers in the district ranked their schools higher than we did.
 - Ms. Butcher will review the results at the March staff meeting.
- Student Survey was given last week to 6th and 7th grade. 8th grade students will take it this Friday.
 - Last year, we started the mentor program because students said they didn't have an adult they felt comfortable talking to or asking for help.
 - Also spurred the "Advisory" program on Fridays.
- Rising 6th grade, 7th grade, and 8th grade parent nights
 - Rising 6th grade March 20th. McAlpine parents will come March 12th due to DC trip.
 - Rising 7th and 8th grade meetings sometime in April.
 - Administration visits feeder schools. A lot of parents attend and ask questions. SCMS used to lose students to charter or private schools but now there is more information given to rising middle school families and less students choose private or charter.
 - MAP scores will be on the rubric for honors. But MAP has not proven to be an indicator for EOG scores, so it will not weigh into deciding honors or not. Mrs. Bailes asked to not take spring MAP, but the request was denied. We will take the spring MAP.
- 5 on Math 7 EOG→ Students automatically registered for Math 1 unless parents opt out in writing.
- Parents are parking on the road near the crosswalk (Wood Fox). Not illegal but people who live there are getting upset.
 - Brainstorm ideas of how to get the message out to parents about not parking there.
- Academic Improvement Night (2/21)- Great turnout, parents were sent invitations. Breakout sessions

	<p>after whole-group “Tips and Tools” session in cafeteria. Good feedback on how it went.</p> <ul style="list-style-type: none">• Comment- Parents might sign up for lunchroom duty if the shifts were shorter.
<p>Future SLT Dates: 3/18, 4/22, 5/20</p>	