

**Randolph Middle School**  
Service As Action  
**Supervisor Documentation Form**

Students in the Middle Years Program (MYP) are expected to complete Service As Action activities, which may arise from classroom lessons or students' individual interests. The information below is designed to guide students and parents in the completion of these activities.

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Homeroom Teacher: \_\_\_\_\_

Name of the Activity: \_\_\_\_\_

Date(s) Activity was Completed: \_\_\_\_\_

Approximate Amount of Time (Hours): \_\_\_\_\_

-----**To be completed by Activity Supervisor**-----

*(An Activity Supervisor can NOT be an adult related to the student)*

Please comment on the student's contributions.

Supervisor Name (printed): \_\_\_\_\_

Organization: \_\_\_\_\_

Contact phone and/ or email: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**I verify that all Activity hours were completed as stated above and in accordance with the Randolph Middle School Service As Action guidelines.**

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*\*This document should be uploaded along with the Service As Action Reflection Form via the following link <https://tinyurl.com/RMSserviceasaction> OR turned in to the student's Homeroom teacher for verification.\**